

**University Staff Council Minutes
Approved**

1. Chance Haugen began discussion at 2:00 pm on January 19, 2010 .
2. The following members were present and welcomed.
Members in attendance were:

Council Member	Term	Category	Present	Meetings Held Since Appointment	Meetings Attended Since Appointment
Banks, Carla (Vice Pres.)	2010	4	N	21	15
Behrens, Jon	2010	1	N	20	13
Bowers, Catherine	2011	3	Y	9	7
Cochran, Montana	2010	3	Y	21	14
Davis, Jonathan	2011	4	N	9	6
Giard, Carol	2010	6	Y	21	14
Hall, Ronnie	2011	1	Y	9	8
Haugen, Chance (Pres.)	2010	1	Y	21	21
Kimsey, Karl	2010	3	N	21	6
Maples, Matt	2011	1	Y	9	7
Park, Cherel	2011	5	Y	9	6
Robinson, Roger	2011	7	N	3	2
Schiller, Jack (Past Pres.)	2009	7	N	42	31
Sparks, Carrah (Tres.)	2010	5	N	21	12
Stevens, Scott	2010	7	N	17	10
Womble, Lynsee (Sec.)	2010	5	Y	21	18

II. Approve Minutes:

- Montana moved to approve the December minutes, Ronnie 2nd, motion passed.

III. Treasurer’s Report (Chance):

- Money for the candy for “You Make a Difference” and new staff orientation came out of M&O.
- Spring 2010 tuition assistance came out of our account. We are now about \$13,000 in the red.

IV. New Business:

- President’s Council Meeting
 - We need to try to set the mentality of keeping our campus clean. WT hired a guy to come on campus to critique our campus tours and one thing he noticed was how shabby our campus looked. Start looking for way to help out. Ex. Wait to put boxes (trash) our in the hall until the end of the day.
 - Ronnie suggested that we could work with Work-a-ton to have a campaign.
 - Dr. O’Brien also said that budgets are going to be tight through the next Biennium – staff council probably won’t get any extra income.
- University Controller
 - In April 2009, we voted to involve the university controller in our meetings (so that there will always be someone on Staff Council that understands how the WT budgets work).
 - We need to put this in our bylaws.
 - Chance suggested the wording, “The University Controller, an ex-officio member, shall serve on Staff Council as a resource regarding budget matters. The Controller will be in place to ensure that Staff Council is included in the budgeting process.
 - It was suggested that we add, “or a representative of the Budget Office.”
 - Matt motioned to accept the wording for our bylaws, Ronnie 2nd, motion passed.

- All Staff Meeting
 - Wednesday May 5th from 11:30 – 1:30 in the FUBC
 - President’s Office will pay for lunch but Staff Council is responsible for setting up the meeting. Chance needs help! Everyone on Staff Council needs to chip in!!!
 - Carol suggested that the carpenter shop might be able to build something for the raffle.
- Professional Development opportunities through IT
 - Chance just wanted to make sure that everyone was aware of the IT training offered here on campus – spread the word
 - Also, would Staff Council be interested in trying to host a Professional Development Week? Start thinking of ideas for programs that we could hold.
- Student Appreciation Luncheon – April 13th from 11:30 – 1:00
 - Menu/cost changes – Chance was able to come up with a Nacho/Taco Bar that would cost \$6.00/person w/o beans
 - Catherine talked to the library b/c they have lots of student workers – they are interested in attending this event and she suggested that \$7 would be a good price for tickets.
 - Chance will talk to Aramark to see if it is possible to lower the cost a little more.

V. Old Business

- “I Caught You Caring” Campaign
 - The ICYC committee would like to suggest that we host this event for one week instead of two. Since this is a very time consuming committee, this would help save time and also cut our costs in half (because less people will be nominated in one week).
 - Montana moved to approve this, Catherine 2nd, motion passed. (8 in favor, 0 opposed)
- Employee of the Month
 - February 1st at 1:30 – Cheryle Dill in Student Affairs
 - February 1st at 4:00 – Lynette Lough in the Business Office
 - We are out of nominees – please nominate someone!!! ☺

VI. Other Business

- March Meeting Date
 - Our March meeting falls during Spring Break. We decided to move it to March 9th.
- Blood Drive – January 25th through the 28th

ADJOURNMENT:

Next meeting:

March 9, 2010 @ 2:00 PM, JBK Room 11

Submitted by Lynsee Womble